

***Town Council Monthly Meeting  
Town Hall Council Chambers  
October 6, 2014***

**Disposition of Directives**

- a. North Shore Extension Underground Utilities Assessment
  - Assessment Levied and Property Owners Billed – 07/11/14
- b. Resolutions/Amendments/Ordinances/Letters
  - Resolution Requesting NC General Assembly to Consider Good Samaritan Legislation for Municipalities – In process
- c. Oyster Bay Road Closing Request
  - Oyster Bay Road Survey requested from Sea Trail Masters Association –
  - Oyster Bay Road Closing Public Hearing Notice Sent to Beacon –
  - Sign Install Concerning Oyster Bay Road Closing at location –
  - Notice mailed to Oyster Bay Road Closing Adjacent Property Owners –
  - Public Hearing Held -
- d. Policies/Procedures and Packages to Develop:
  - Recognition/Dedication/Donation for benches, surf chairs, etc. –
  - Utilization of solar trash can advertising space –
- e. 39<sup>th</sup> Street Emergency Access project begins – Delayed
- f. 39<sup>th</sup> Street affected property owners notified of Emergency Access project – Delayed
- g. Town roadways evaluated to determine if poor drainage area caused by grass or landscaping being higher than the roadway and results conveyed to POA's to correct issues –
- h. Name Plaques of Carl Bazemore and Ed Gore to be placed on birdwalk benches –
- i. Three (3) year walkway maintenance schedule prepared –
- j. Investigate dredging equipment remaining in Jink's Creek –
- k. Twin Lakes Maintenance:
  - Inform Gore Trust Representatives of Council decision concerning maintenance responsibility – 09/10/14
  - Terminate contract with Aquatico for Twin Lakes portion – 09/09/14
  - Terminate BEMC for pump meter – 09/23/14
- l. Donate Surplus Equipment to Bladen County – 09/11/14
- m. Letter of Support for Senior Citizen Apartment Building – 09/09/14
- n. ABC Board Notified of Approval for use of Town Travel Policy – 09/23/14
- o. Personnel Policy Amendments for New Hires incorporated in Manual -
- p. Recycling Information and application mailed to all improved property owners – 09/08/14
- q. Execute Landscaping Contract with Nature Works – 08/27/14
- r. Develop CIP for Storm Drainage System for Council consideration –
- s. Meet with NCDOT to finalize Roundabout Landscaping – 09/23/14
- t. Execute Street Resurfacing Contract with Barnhill Contracting Company – 09/09/14
- u. Annual Report send to printer and mail – 09/11/14; mailed 09/18/14
- v. Execute Proclamation for Constitution Week – 09/09/14
- w. Advertise ABC Board Position – 09/25/14

- x. Bike Plan Sidewalk permitting and installation cost from Roundabout to Station Trail -
- y. UDO Amendment Public Hearing Notice – 09/18/14 & 09/25/14
- z. Staff Research Projects:
  - Paperless Town Council Meetings
  - Define Procedures for the Establishment of the Fee Supported Dredging and Maintenance District:
    - Fee Supported Canal Dredging/Maintenance District Resolution –
    - Resolution provided to Council –
    - Estimated cost for canal, channel, Creeks (Mary's & Turtle) permits provided to Council –
    - Estimated cost for surveying, dredging and establishing pier head alignment ordinance provided to Council –
    - Scoping Meeting results for Bay area presented to Council -
  - Park Stage 2 Design and Cost
  - Develop Capital Improvements Program
  - Develop Asset Replacement Schedule
  - Beach Signs Program – Fall
  - Island Parking
  - Sidewalks
  - Bike Path
  - Vision Plan
  - Town Staff Development Program
  - Upgrade Technology Program
  - Main Street
  - Beach Patrol Management
  - Beach Strand Baseline Study – Develop aerial photo album and research NCGS for mitigation laws – 09/08/14
  - Town Hall Parking Issues
  - Public Works Department Land/Space Needs